



County of Fairfax, Virginia

ADDENDUM

DATE: December 29, 2016

ADDENDUM NO. 2

TO: ALL PROSPECTIVE OFFERORS

REFERENCE: RFP2000002041

FOR: Physical Examinations and Medical Evaluations

DUE DATE/TIME: January 6, 2017 at 10:00 A.M.

The referenced Request for Proposal (RFP) is amended as follows:

1. The last day to submit questions is December 30, 2016.
2. Section 16.4 of the RFP has been revised as follows:

16.4. Proposal Evaluation Criteria

The following factors will be considered in the award of this contract:

- a. Demonstrated understanding of the problem and technical approach and preliminary work plan (Section 7.1b. & 7.2. Includes all tasks & requirements not listed below) – **10 pts.**
- b. Demonstrated capacity to conduct large numbers of physical examinations and adhere to a maximum completion time of 1.5 hours. (Paragraph 4.1.f) – **10 pts.**
- c. Demonstrated availability of multiple exam sites that are reasonably geographically dispersed and facilities that provide parking to accommodate large commercial motor vehicles, such as school buses and large trucks. (Paragraphs 4.1.g. and 4.1.h.) – **10 pts.**
- d. Demonstrated staff availability for consultation with FCG and FCPS staff during stated hours (8:00 a.m. to 5:00 a.m.) Monday through Friday. (Paragraphs 4.1.i., and 4.2.c.) – **10 pts.**
- e. Demonstrated ability to perform all tasks of the Medical Examining Board (Section 4.3.) – **10 pts.**
- f. Demonstrated ability to communicate exam results to designated FCG and FCPS staff within 3 days and to provide statistical reports as stated. Demonstrated ability to comply with federal regulations in performing tasks. (Paragraph 5.1.b. – 5.1.d., 5.2.a., 5.2.g.) – **10 pts.**

Department of Procurement & Material Management

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- g. Demonstrated Organizational and Staff Experience (Paragraph 7.4.a.)– **10 pts.**
- h. Acceptable References (Paragraph 7.4.b.) – **10 pts.**
- i. Acceptable Personnel and Staffing Plan (Paragraphs 7.4.c. & 7.4.d.) – **10 pts.**
- j. Acceptable Financial Statements (Paragraph 7.4.e.) – **10 pts.**

3. The following is the answer to a question received regarding this RFP:

- Q1. In the directions for submission, you mention delivering a copy on CD. Just checking to see if a thumb drive is ok?
- A1. Yes.

All other terms and conditions remain the same.



Penny Crawley
Contract Specialist

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:

Name of Firm

(Signature)

(Date)

A SIGNED COPY OF THIS ADDENDUM MUST BE INCLUDED IN THE TECHNICAL PROPOSAL OR RETURNED PRIOR TO DUE DATE/TIME.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED